

**BUILDING DEPARTMENT
SUMPTER TOWNSHIP
23480 Sumpter Road
Belleville, Michigan 48111
(734) 461-6201**

CERTIFICATE OF USE AND OCCUPANCY

The building code generally requires that new buildings, building additions, or mobile homes shall not be used nor occupied until a Certificate of Use and Occupancy has been issued by the Code Official. In addition, there is provision for temporary occupancy before completion of a project. Because approvals are required of various trade inspectors, and due to periodic problems with premature use or occupancy of projects, the following set of policies will prevail.

No individual trade inspector shall have the authority to unilaterally grant final or temporary use or occupancy.

All final or temporary approvals for use and occupancy shall be in writing with a copy filed in the address file with the Building Department.

Temporary Certificate of Use and Occupancy shall be issued very sparingly and only when no imminent safety hazard exists. Conditions on the temporary Certificate of Use and Occupancy shall be specified.

The permit holder on the project may be cited should use or occupancy occur prior to the issuance of a Certificate of Occupancy. If said occupancy or use is evident at the time of final inspections, the occupant shall be verbally advised of the violation. The inspection should be conducted to the inspector's best ability, with deficiencies and obstacles to the completion of the final inspection noted on the inspection report. The inspection report shall be left on the job site and copies filed with the inspections office in the normal fashion.

SUMPTER TOWNSHIP'S CODE REQUIREMENTS ARE IN EFFECT UNTIL FURTHER NOTICE.