

JOB POSTING

Sumpter Township is currently accepting applications for Building Department Clerk. The Building Department Clerk is responsible for all functions of the Building Department including but not limited to maintaining Building Department files, scheduling inspections, communicating with contractors and residents via phone, in person and email, issuing building, electrical, plumbing and mechanical permits.

This is a full time union (AFSCME) position.

Please submit application, resume and cover letter to Michelle Bellingham, Human Resource Coordinator, 23480 Sumpter Road, Belleville, MI 48111 no later than 4:00 PM on Friday November 16, 2018. Application and job description is available on our website Sumptertwp.com

Sumpter Township is an equal opportunity employer.