

Sumpter Township  
Planning Commission Meeting  
Thursday, May 10, 2018, 7:00 p.m.  
23480 Sumpter Rd., Belleville, MI 48111  
Minutes

Meeting called to order by Chairman Stalmack at 7:00 p.m. Showing present: Bardell, Belinski, Bordon, Clark, Stalmack, Oddy, Pokerwinski and Sherwood. Unexcused absence: Cichewicz. Also showing present: Planner Atkin, Deputy Clerk Hadyniak and no residents.

**4. Minutes:**

- A. Motion by Oddy, supported by Bardell to approve the Regular Planning Commission Minutes of Mach 8, 2018. Motion carried.

**5. New Business:**

Capital Improvement Program (CIP) is part of a master plan for each community. The handout that was given to each Planning Commission member is an example that Carlisle Wortman completed for Midland. Like a master plan, a CIP provides a 6-year infrastructure and estimated cost road map for residents and township officials. This document, while updated annually, is separate from the annual budget and the dollar figures associated to each project is an estimated amount for planning purposes. Each department should look over and prioritize what projects need to get done within the Township, such as added water and sewer lines, fire department vehicle replacement, or police updating its fleet. Planner Atkin added paved streets shouldn't be a big expense for the Township since the roads are maintained by Wayne County, but advised the Commission maybe to reach out to Wayne Co. and see what they have planned for Sumpter Township. Commissioner Bardell stated there are a couple of places in Sumpter Township that currently don't have water, would this be part of the Capital Improvement Program (CIP)? Planner Atkin replied to Commission Bardell, yes this would be. Commissioner Oddy recapped that the Capital Improvement Program (CIP) doesn't set aside money; it's just a plan but needs the residents to want the improvements. Most Township residents want to keep it rural and that was confirmed by the survey they conducted a few years back. Planner Atkin stated this isn't an opinion for the Planning Commission, it is required by the Zoning Enabling Act. Commissioner Belinski thought this would be a great benefit for the Parks & Recreation commission, because they could start applying for grants to help improve the parks or fair ground. Commissioner Oddy asked the Planner what steps does the Township need to do to get this done. Planner Atkin stated that the Township first needs to finish the master plan, which he will have at the next meeting in June. Planner Atkin then stated he will talk to Scott (Financial Director) to have him start mapping some of the items out.

Planner Atkin then talked about how Peter Gregory (Ordinance Office) and him have been working closely to better enforce the Township ordinance and building codes. The State of Michigan had given the Township a list of items within the Manufactured Housing community to start cleaned up. A few of the Commissioners talked about how so many lots were now vacant or abandoned, and how it would be a great idea to looking into a RV camp ground. Planner Atkin then stated the master plan will be emailed out to the Commission, and explained to the Commissioner to take notes and bring them to the next meeting.

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Chair Stalmack informed the Commission that she and Commissioner Oddy attended a workshop hosted by Van Buren Township in regards to planning, zoning, and site plan review. Chair Stalmack passed along a hand out to each Commissioner of the presentation given and stated it was a great refresher of information. Chair Stalmack also talked about how in the past the surrounding communities would gather and do joint planning meetings, she felt this is something they should start again. Planner Atkin let the Commission know there is available resource out there to further educate the Planning Commission. He then went on to let the Planning Commission know there will be a ZBA meeting at the end of the month and next month the Planning Commission will be reviewing a slaughterhouse.

**7. Open Floor:** no comments

**8. Adjournment:** Motion by Bardell, supported by Oddy to adjourn at 7:48 p.m. Motion carried.

Minutes prepared by,  
Dawn Hadyaniak  
Deputy Clerk  
Sumpter Township